

The Annual Quality Assurance Report (AQAR) of the IQAC

Part -A

1. Details of the Institution

1.1 Name of the Institution

R.R.M.K Arya Mahila Mahavidyalaya, Pathankot

1.2 Address Line1

Shahpur Chowk

Address Line 2

City/Town

Pathankot

State

Punjab

Pin Code

145001

Institution e-mail address

Principal_rrmkaryacollege@rediffmail.com

Contact Nos.

0186-2220092, 0186-2235092

Name of the Head of the Institution:

Dr. Gurmeet Kaur

Tel. No. with STD Code:

0186-2220092

Mobile:

9914377007

Name of the IQAC Co-ordinator:

Dr. Sunita Dogra

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID

1.4 NAAC Executive Committee No.&Date:

1.5 Website address:

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.38	2009	5 Years
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 AQAR for the year

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR 2009-2010 (12/08/2014)
- ii. AQAR2010-2011 (12/08/2014)
- iii. AQAR2011-2012 (12/08/2014)
- iv. AQAR2012-2013 (12/08/2014)
- v. AQAR 2013-2014 (26/12/2018)
- vi. AQAR 2014-2015 (26/12/2018)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI(Phys Edu.)

TEI(Edu) Engineering Health Science Management

Others (Specify)

Comp. Sc., Fashion Designing

1.12 Name of the Affiliating University

Guru Nanak Dev University
Amritsar

Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG Programmes Any other(*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 4(July , Oct, Dec, Feb)

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Other

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Drug Abuse, Gender Inequality

2.14 Significant Activities and contributions made by IQAC

(i) Conducted seminar on adult education at Adopted Village

(ii) Conducted cleaning of near by parks and polybag free campus.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
➤ Inauguration of New session	<ul style="list-style-type: none"> Hawan Yajna at the beginning of the session to encourage teachings of vedic culture and to spread benefits of education to women
➤ Talent Finding	<ul style="list-style-type: none"> Fresher students are encouraged to participate in talent hunt to enhance self confidence. Identify essential skills to be developed in all students, and minimize training costs by focusing on key development areas for youth festivals
➤ Annual Sport Day	<ul style="list-style-type: none"> To make student disciplined ,competitive and award them with recognition Encouragement of students and teachers toward fitness and health
➤ Enhancement of quality education	<ul style="list-style-type: none"> Conducted seminars to make students aware about the moral values Strict monitoring of completion of syllabus as per university syllabus Evaluation of teaching learning process is done by Class tests, semester and university examination Teachers are maintaining teachers diary to record their day to day activity which promote them to review their action plans ICT enabled teaching

➤ Up gradation in existing infrastructure	<ul style="list-style-type: none"> • Grants were sanctioned from management for extension of college infrastructure
➤ To increase extension activities	<ul style="list-style-type: none"> • Poster making, slogan writing ,singing competition on “Drug De-addiction “, • Tree Plantation , AIDS awareness Lecture , • Blood Checking camp
➤ Co-curricular activities	<ul style="list-style-type: none"> • Students developed thinking skills: self-directed and independent thinking. Coordination makes them develop communication and management skills. The students recognize their strengths and weaknesses

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

- | |
|--|
| <ul style="list-style-type: none"> • Management suggested means to enhance quality and employment • Budget for enhancing IT and Research |
|--|

Part -B

Criterion - I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	6	-	6	-
UG	5	-	3	-
PG Diploma	2	-	2	-
Advanced Diploma	-	-	-	-
Diploma	2	-	2	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	15	-	13	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Elective Option

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	15
Trimester	-
Annual	-

1.3 Feedback from stakeholders*

Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

Annexure I attached

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

It is purely done by the University and some members of the teaching staff who are the part of Board of Studies, give suggestions in the University Meetings.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion-II

2. Teaching, Learning and Evaluation

2.1 Total No. of

Total	Asst. Professors	Associate Professors	Professors	Others
13	4	7	-	2

permanent faculty

2.2 No. of permanent faculty with Ph.D.

5

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
4	-	7	-	-	-	2	-	13	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

42

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented papers	-	11	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Audio Visual Aids
- Guest lectures, Seminars & work shop
- Field Trips
- Practical hands on experiments

2.7 Total No. of actual teaching days during this academic year

205

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

2

-

-

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III%	Pass %
BA	564	3	141	121	91	97.66
B.Sc (Eco)	103	-	30	16	24	95.49
BCA	146	02	68	42	9	99.3
B.Sc (FD)	51	01	43	-	-	98.66
B COM(P)	146	-	54	46	28	99.3
PG Dip GD&FD	10	1	9	-	-	100
PGDCA	10	-	9	-	-	100
UG Dip S& T	05	-	05	-	-	100
UG Dip Cosmetology	04	03	01	-	-	100
MA Punjabi	39	-	11	14	6	96.5
MA Hindi	23	-	19	4	-	100
MSc (C.sc.)	61	-	59	-	-	100
MA Economics	17	-	14	1	-	100
MA Pol. Sc	19	-	18	1	-	100
M Sc (FD)	26	1	25	-	-	100
D.lib.	15	-	4	11	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Regular Teaching Assessment Questionnaires (T.A.Q.) are conducted and discussed with the teachers.
- Proper guidance is provided for the same. •
- Sit- Ins are also organised.
- New Teacher Seminar Workshops are planned.
- Teachers' Seminars are conducted on a regular basis

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-

Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	1 workshop
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	9	5	-	02
Technical Staff	-	-	-	-

Criterion-III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Our teachers act as guide for M.Phil students.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	11	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides
And students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in
NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in
NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>	
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="13"/>	Any other <input type="text" value="1"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Celebrated World Population day, Poster making, slogan writing ,singing competition on “Drug De-addiction “, Tree Plantation , AIDS awareness Lecture , Blood donation awareness Lecture, Blood Checking camp, celebrated yoga day , celebrated international youth day, celebrated international women day, Celebrated Swachta abhiyan

Criterion -IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.94	-		1.94
Class rooms	34	-	-	34
Laboratories	9	-	-	9
Seminar Halls	-	-	-	-
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	5	0	-	5
Value of the equipment purchased during the year (Rs. in Lakhs)	1839482	0	-	1839482
Others	-	-	-	-

4.2 Computerization of administration and library

Yes

4.3 Library services:

	Existing		Newly added		To	
	No.	Value	No.	Value	No.	Value
Text Books	17881	2885753.33	280	76382	18161	2962135.33
Reference Books	3184	118950	183	54934	3367	173884
e-Books	5500	5000			5500	5000
Journals	56	37558	-	25865	56	25865
e-Journals	3000	-	-			
Digital Database						
CD & Video	227+11		50	-	277+11	-
Others (specify)						

4.4 Technology up gradation(overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	112	4	1	1		6	1	Nil
Added	Nil	Nil	Nil	Nil		Nil	Nil	1(communication skill-lab)
Total	112	4	1	1		6	1	1

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Networking is provided so that Internet can be shared.
Training is provided to staff in free Lecture.

4.6 Amount spent on maintenance in lakhs:

i) ICT	475330
ii) Campus Infrastructure and facilities	19339
iii) Equipments	9905
iv) Others	882332

Total: 1386906/-

Criterion -V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

By Seminars and workshops

5.2 Efforts made by the institution for tracking the progression

- Analysis of results was done
- Remedial coaching was conducted after tracking
- extra lectures for better understanding planned

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1214	207		43

(b) No. of students outside the state

NIL

(c) No. of international students

Nil

No	%
Nil	

Women

No	%
1464	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	S T	OBC	Physically Challenged	Total
805	34 3	-	387	-	1535	695	424	-	345	-	1464

Annexure 11 attached

Demand ratio 8:7.5

Dropout % NIL

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

Nil

5.5 No. of students qualified in the examinations

NET SET/SLET GATE CAT
 IAS/IPS etc Jee PSC UPSC Others

5.6 Details of student counseling and career guidance

Company visited HCL, NIIT, IIHT, ICFAI AND District Employment and Training Officers. They have guided to the students that how to attempt the paper and interview as well as what are the essentials of improve your caliber.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

Seminars and lectures organized on various problems of the girl students discussed in detail and solution sorted to tackle those problems.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/University level National level International level

5.9.2 No. of students participated in cultural events

State/University level National level International level

No. of medals /awards won by students in Sports, Games and other events

Sports : State/University level National level International level

Cultural: State/University level National level International level

5.11 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	234	531700
Financial support from government	344	Directly sent by Government Online in concerned students' accounts
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

Student organized /initiatives

Fairs : State/University level National level International level

Exhibition: State/University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any)redressed:

Criterion -VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To encourage the teaching of Vedic Culture and to spread the benefits of education to women as preached by Swami Dayanand Saraswati
To impart value based, employment oriented education focused on Women Empowerment

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Number of teachers have participated in the meetings held by GNDU as faculty members and have given the various suggestions regarding the curriculum in the meetings and as curriculum is designed by the GNDU. The Curriculum corresponding to add on courses are designed by concerned departments.

6.3.2 Teaching and Learning

Computers Labs, Projector, Internet access

6.3.3 Examination and Evaluation

Oral Test, Class Test, House Test, Re test, special tests for weak students

6.3.4 Research and Development

Library Facility provided to lecturers and research scholars to help them fruitfully in their research projects. Introduction of E-Journals and E- Books

6.3.5 Library, ICT and physical infrastructure /instrumentation

5 Computers, Fax Scanner and printer

6.3.6 Human Resource Management

Students of Computer Science and Fashion Designing have been placed in various companies and they have been prepared for interview by the respective departments by organising seminars on career counselling and practical training.

6.3.7 Faculty and Staff recruitment

For the recruitment of the staff open advertisements are given in the newspapers and selection is made on the basis of merit.

6.3.8 Industry Interaction /Collaboration

Fashion Designing department (deep industries Ludhiana).

6.3.9 Admission of Students

Admission is made according to the university Norms.

6.4 Welfare schemes for	Teaching	EPF, Gratuity Scheme
	Non teaching	EPF, Gratuity, Loan Facility
	Students	Group Insurance, Financial aids, Scholarship etc.

6.5 Total corpus fund generated ----

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	i)Periodical Inspection by GNDU Amritsar ii)Inspection by GNDU Amritsar before start of new course/subject	Nil	No
Administrative	Yes	i)Internal Audit organization (Revenue) Punjab ii)Accountant General (Audit) Punjab	Yes	M/S V.B Aggarwal & Co.Chartered Accountants 31/32 Mohan Market Pathankot

6.8 Does the University/ Autonomous College declares results within 30days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

Meetings and they highlight the achievements of the institution to the general public

6.12 Activities and support from the Parent – Teacher Association

Meetings Conducted

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1) Organized seminar on “Drug Abuse” lect. By Social Worker B.S. Pathania Aug. 14
- 2) Seminar on “Tree Plantation”.
- 3) Campaign programme was done to make “Fast food free Campus”

Criterion -VII

7 Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Seminars, quiz, debates, cultural programmes organized by various departments.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Increase in the number of certificate courses.
- Enhanced research output.

7.3 Give two Best Practices of the institution(*please see the format in the NAAC Self-study Manuals*)

Best Practice I

- **Tree Plantation.**
- **Seminr on Drug abuse in various adopted villages.**

7.4 Contribution to environmental awareness /protection

Tree Plantation Camp organized in college campus sep.2014

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add, (for example SWOT Analysis)

The seminars on traffic rules and its security and action.
Making of Driving License

8 Plans of institution for next year

General Development and maintenance of the Institution.

Name Dr.Sunita Dogra

Name Dr. Gurmeet Kaur

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC
