



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	R.R.M.K ARYA MAHILA MAHAVIDYALAYA, PATHANKOT
Name of the head of the Institution	Dr Gurmeet Kaur
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01862220092
Mobile no.	9914377007
Registered Email	principal_rrmkaryacollege@rediffmail.co m
Alternate Email	sunitadogra17017@gmail.com
Address	Shahpur chawnk Pathankot
City/Town	pathankot
State/UT	Punjab
Pincode	145001

2. Institutional Status																			
Affiliated / Constituent		Affiliated																	
Type of Institution		Women																	
Location		Urban																	
Financial Status		private																	
Name of the IQAC co-ordinator/Director		Dr Sunita Dogra																	
Phone no/Alternate Phone no.		01862220092																	
Mobile no.		9417247649																	
Registered Email		sunitadogra17017@gmail.com																	
Alternate Email		principal_rrmkaryacollege@rediffmail.com																	
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)		http://www.rrmkaryacollege.org/rrmkarya/userfiles/file/IQAC%20REPORTS/report_2017-2018.pdf																	
4. Whether Academic Calendar prepared during the year		Yes																	
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.rrmkaryacollege.org/rrmkarya/userfiles/file/Academic%20Calendar2018-2019.pdf																	
5. Accreditation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.38</td> <td>2009</td> <td>15-Jun-2009</td> <td>14-Jun-2014</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	B	2.38	2009	15-Jun-2009	14-Jun-2014
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
1	B	2.38	2009	15-Jun-2009	14-Jun-2014														
6. Date of Establishment of IQAC			02-Nov-2007																
7. Internal Quality Assurance System																			

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Callida2k19(Tech Fest)	10-Nov-2018 1	200
Hindi Diwas	14-Sep-2018 1	100
Seminar by IGEN Solution	23-Aug-2018 1	50
Poster Making Competition on Anti-Drug Campaign	05-Oct-2018 1	25
National Workshop on Indian classical music and Gurmat Sangeet	23-Oct-2018 1	200
Special Lecture on IQAC by Dr Gurvinder Singh	08-Nov-2018 1	70
Special Lecture on IQAC by Dr Renu Bhardwaj	18-Nov-2018 1	70
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Parent Teacher Association Alumni Meet Tutorial Class Spoken English Class

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Inauguration of New session	Hawan Yajna was organised at the beginning of the session to spread positivity among students and teachers
Talent Finding	Fresher students were encouraged to participate in talent hunt to enhance self confidence. Identify essential skills to be developed in all students, and minimize training costs by focusing on key development areas for youth festivals
Annual Sport Day	the spirit of discipline ,competition was honed in the students an they were awarded .
Enhancement of quality education	The students became aware about the moral values through seminars.
Enhancement of quality education	• Strict monitoring of completion of syllabus as per university syllabus was done
Enhancement of quality education	• Evaluation of teaching learning process was done by Class tests, semester and university examination
Enhancement of quality education	• Teachers maintained teachers diary to record their day to day activity which promoted them to review their action plans
Enhancement of quality education	ICT enabled teaching
Up gradation in existing infrastructure	• Grants were sanctioned from management for extension of college infrastructure
To increase extension activities	Tree Plantation, Blood Donation, Distribution of food and clothing for poor and needy was done in the college campus

No Files Uploaded !!!

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Managing Committee	14-Aug-2019
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	16-Feb-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

R.R.M.K .Arya Mahila Mahavidyalaya endeavours to bestow quality education in an innovative and exhilarating environment to its students to inculcate ethics, humanity and professionalism in them. A well planned curriculum enables to achieve these goals. Institution has a well planned mechanism for effective curriculum delivery and documentation. College develops action plan for effective implementation of the curriculum in the new academic session beginning mid July every year with the active participation of teaching faculty and non teaching staff before the start of every session. The teacher in-charges hold departmental meetings with the faculty members and other staff to identify the requirements of their respective department and sketch the academic and extra curriculum calendar for the coming academic session. College conducts various meetings for designing and implementing the curriculum. The teachers are also send to participate in various meetings/ workshops organised by the university from time to time to update knowledge on curriculum and to improve teaching practices. The faculty in the meetings discuss over the issues related to effective implementation of curriculum and gives their suggestions for improvement. The college extends support to the teachers through a well maintained infrastructure system that includes a well stocked library, internet facility, ICT lab for the department of science, humanities and commerce department, auditorium for academic and cultural programmes, laboratories for the department of science to conduct scientific experiments, LCD projectors, blackboards etc. The college makes use of a number of traditional and modern teaching techniques such as lectures, power point presentation , group discussion, debates, seminars etc. for a well planned curriculum implementation. 1. Provides a well stocked library with over 23257 books 2. Provides Wi-Fi facility in the college 3. Provides latest teaching techniques such as LCD projectors, potable speakers, headphones, laptops etc. 4. Provides access to special software such as C programming and numerical methods (Mathematics) for students and faculty use. Organises various programmes such

as educational tours, seminars, workshops for faculty and students' development to keep them updated with the latest knowledge in respective disciplines. The institution even plans and executes various guest lectures, industry visit and remedial classes for holistic development of students. The institution always motivates its faculty to participate in various programmes organised by other institutions and universities.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc		15
BSc		35

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The college acknowledges and bestows due importance to all stakeholders of the institution and strives to maintain a close twoway association with them. To have better coordination and also to utilize their help and suggestions for improving the institution, separate committees have been established. Periodical meetings are organized by the respective committees with the stakeholders where their feedbacks are also collected. Following are the feedbacks collected and actions taken: I. PARENTS: The ParentTeacher Association Committee conducts PTA time to time with parents and guardians to discuss the problems and progress of their respective wards. During this PTA a feedback exercise was carried out and some of the important quintessential opinions expressed are: i. Parents expressed their gratitude for organizing the meeting and reaffirmed their responsibility towards the welfare of their wards. ii. Parents suggested for augmentation of infrastructural facilities, especially classrooms. iii. They also requested the college to keep the parents informed with matters related to classes, internal marks obtained by their wards and various activities of the College. Action taken: After analyzing the feedback of the parents and guardians, the college authority has taken up certain corrective measures on priority basis. i. The college is striving to continuously update complete information in the college website to keep the parents/guardians informed as desired by them. ii. Physical infrastructure development has been earnestly considered by seeking funds from various sources. However, before the proposals could see the light of the day, necessary renovations of classrooms have been carried out. II. ALUMNI: The College Alumni Committee and the Alumni Association held meetings on three occasions during the period. Some of the feedbacks received are: i. To strengthen the bond with each other, the alumni association volunteered to organize a meet between alumni and college teams. ii. To maintain an updated status of the alumni association, the association requested the college to prepare a format to be filled up by all graduating students. Action taken: i. The college has prepared a format and started the distribution to all graduating students. III. STUDENTS: A Studentcentric approach enhances the quality of the institution. Students Feedback is sought every semester to know the performances of the teachers. The responses received from the feedback exercise are examined by the Principal and appropriate corrective measures are considered as deemed fit. Certain grievances were faced by students and were brought forward by the RRMK Arya Mahila Mahavidyalaya Students' Council to the College Authority. Few of the grievances faced by the students are: i. Students appealed for a better canteen on campus with better catering facilities. ii. Students even requested for more washroom facilities for them. Action taken: After due consideration of the problems faced by the students, effective measures have been undertaken by the college: i. More washrooms for students are being constructed. ii. To cater to the needs of the students more efficiently, works have been initiated to shift the college canteen to a more spacious and convenient location.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA		999	492	492
BSc		999	203	203

BCom		155	127	127
MSc		35	89	89
BCA		125	129	129
MA		60	57	57
BLibISc		55	16	16
PGDCA		40	14	14
MCom		60	53	53
PG Diploma		50	12	12

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1016	241	25	10	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
53	24	5	2	2	4

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring was introduced in the college to reach out to students beyond the classroom and to cater to their needs on a more personal level, be it their problems at home or other issues confronting them which they were not able to share openly in the classroom. Some details of the functioning of the mentoring programme are noted below:

- Each teacher in the institution has been allotted 26 or 27 mentees to facilitate a support system in the form of tutorial program for students while they are within the institution. However, mentors stay in touch with some of their mentees and maintain cordial relations with them even after they have left the institution.
- Mentoring sessions are scheduled on a working Tuesday for all. However, the mentees are free to approach respective mentors at any time for redressing problems. Each mentor may also schedule meetings with mentees any time during the week.
- All mentors are to keep a track of attendance and academic performance of students allotted to them under the mentoring programme.
- The students discuss their problems with their class teacher as well as with the different committee like student council.
- It has come to light that the Tutorial programme has helped the students to grow under a careful mentor. The mentor with dedication encourages the students to perform better, discover the hidden potential and show them the right direction to be a significant member of society.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1016	53	1:17

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
53	53	0	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Gurmeet Kaur	Principal	Mahila Shakti Shromni

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	6	18/06/2019	08/07/2019
BSc	BSC ECO	1	15/12/2018	09/03/2019
BSc	BSC ECO	2	06/06/2019	23/07/2019
BSc	BSC ECO	3	14/12/2018	18/03/2019
BSc	BSC ECO	4	03/06/2019	27/07/2019
BSc	BSC ECO	5	18/12/2018	22/03/2019
BSc	BSC ECO	6	18/06/2019	08/07/2019
BLibSc	BLIB	1	08/12/2018	18/03/2019
BLibSc	BLIB	2	25/05/2019	26/07/2019
MSc	MSC CS	1	17/12/2018	05/03/2019
MSc	MSC CS	2	28/05/2019	23/07/2019
MSc	MSC CS	3	15/12/2018	06/03/2019
MSc	MSC CS	4	21/05/2019	24/07/2019
MSc	MSC FD	1	10/12/2018	01/03/2019
MSc	MSC FD	2	14/05/2019	20/07/2019
MSc	MSC FD	3	07/12/2018	01/03/2019
MSc	MSC FD	4	16/05/2019	20/07/2019
MCom	MCOM	1	17/12/2018	06/03/2019
MCom	MCOM	3	15/12/2018	09/03/2019
MCom	MCOM	4	24/05/2019	26/07/2019
PGDCA	PGDCA	1	10/12/2018	09/03/2019
PGDCA	PGDCA	2	25/05/2019	24/07/2019
PG Diploma	PG FD GC	1	03/12/2018	28/02/2019

PG Diploma	PG FD GC	2	23/05/2019	26/07/2019
MA	MA PUNJABI	1	18/12/2018	20/03/2019
MA	MA PUNJABI	4	08/06/2019	26/07/2019
MA	MA POL SC.	1	21/12/2018	20/03/2019
MA	MA POL. SC,	3	24/12/2018	22/03/2019
MA	MA PUNJABI	3	26/12/2018	22/03/2019
BCA	BCA	1	22/12/2018	27/02/2019
BCA	BCA	2	28/05/2019	22/07/2019
BCA	BCA	3	18/12/2018	16/03/2019
BCA	BCA	4	27/05/2019	25/07/2019
BCA	BCA	5	19/12/2018	20/03/2019
BCA	BCA	6	02/06/2019	28/06/2019
BCom	BCOM	1	15/12/2018	08/03/2019
BCom	BCOM	2	22/05/2019	29/07/2019
BCom	BCOM	3	17/12/2018	12/03/2019
BCom	BCOM	4	23/05/2019	29/07/2019
BCom	BCOM	5	13/12/2018	20/03/2019
BCom	BCOM	6	17/06/2019	29/06/2019
BA	BA	1	04/01/2019	09/03/2019
BA	BA	2	08/05/2019	23/07/2019
BA	BA	3	28/12/2018	18/03/2019
BA	BA	4	03/06/2019	27/07/2019
BA	BA	5	04/01/2019	22/03/2019
MCom	MCOM	2	25/05/2019	01/08/2019
MA	MA PUNJABI	2	27/05/2019	25/07/2019
MA	MA Pol. Sc.	2	29/05/2019	14/08/2019
MA	MA Pol. Sc.	4	31/05/2019	14/08/2019
BSc	BSC CSC	1	22/12/2018	09/03/2019
BSc	BSC CSC	2	08/06/2019	23/07/2019
BSc	BSC CSC	3	14/12/2018	18/03/2019
BSc	BSC CSC	4	03/03/2019	27/07/2019
BSc	BSC CSC	5	18/12/2018	08/07/2019
BSc	BSC CSC	6	18/06/2019	08/07/2019
BSc	BSC FD	1	18/12/2018	28/02/2019
BSc	BSC FD	2	24/05/2019	13/07/2019
BSc	BSC FD	3	05/12/2018	12/03/2019
BSc	BSC FD	4	24/05/2019	30/07/2019
BSc	BSC FD	5	27/11/2018	13/03/2019
BSc	BSC FD	6	10/05/2019	26/06/2019
BSc	BSC NON MED	1	22/12/2018	09/03/2019

BSc	BSC NON MED	2	08/06/2019	23/07/2019
BSc	BSC NON MED	3	14/12/2018	18/03/2019
BSc	BSC NON MED	4	03/06/2019	27/07/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Primary objective of Continuous Internal Evaluation (CIE) is to monitor student progress. The Continuous Internal Evaluation(CIE) is done on the following parameters: a) Assignments: In order to make the students have a clear understanding of the topics they have studied, assignments are given to them. b) Presentations: Presentations are given to the students so that they are able to express their opinions about a topic which will help them to improve their communication skills. c) Industrial visits and training: College has initiated industrial visits and training help students with an opportunity to learn practically through interaction working methods and employment practices. d) Class interactions: Class Interactions enable the students to develop their confidence and give them a chance to express themselves. e) Group discussions: the institution is working hard to train the students to express themselves and even have an ear to listen to others viewpoint. It is a kind of training to be tolerant towards others' temperament. f) Workshops/Seminars: Regular workshops and seminars are conducted in the institution for quality enhancement of the faculty members. g) Other Reforms Initiated: Written and practical class tests, inter college competitions, overall attendance and conduct during the session are prime factors that enable the students to show noticeable changes in themselves. To improve the level of the students the following reforms were initiated in the institution that have paved a path for the improvement of students at their academic and extracurricular level like PTA, guest lectures, written and practical exams and comprehensive viva.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

College Academic Calendar is prepared following the guidelines as laid down in the University calendar. This Academic calendar is provided to each student in the college prospectus. This calendar contains information about the institution and even gives them an insight about various testing systems

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

-Nil-

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCOM 1 year	BCom		49	47	95.91
BCOM 2 year	BCom		29	29	100
BCOM 3 year	BCom		48	48	100
MA 1 Year Punjabi	MA		10	10	100
MA 2 Year	MA		19	19	100

Punjabi					
BA 1 year	BA		194	176	89.51
BA 2 Year	BA		126	126	100
BA 3 year	BA		106	106	100
BCA1 Year	BCA		46	44	95.65
BCA2 Year	BCA		48	47	97.91
BCA3 Year	BCA		28	28	100
BSC FD 1 year	BSc		34	33	97.05
BSC FD 2 Year	BSc		29	29	100
BSC FD 3 Year	BSc		23	23	100
MSc Comp Sc 1 year	MSc		24	24	100
MSc Comp Sc 2 year	MSc		25	25	100
MA 1 Year POL. SC.	MA		16	16	100
MA 2 Year POL. SC.	MA		10	10	100
M.com 1 year	MCom		27	27	100
Mcom 2 year	MCom		24	24	100
MSc FD 1 year	MSc		19	19	100
Msc FD 2 year	MSc		15	15	100
BSC 1 year	BSc		54	46	85.15
BSC 2 year	BSc		27	27	100
BSC 3 year	BSc		16	16	100
Blib	BLibSc		16	16	100
PGDCA	PGDCA		14	14	100
PGD(GCFD)	PG Diploma		11	11	100

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.rrmkaryacollege.org/rrmkarya/userfiles/file/2018-2019%20feedback.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	POL. SCI.	2	5.87
International	PHYSICS	1	2.77
International	ENGLISH	1	6.29
National	PUNJABI	1	0

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	1

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	9	0	0
Presented papers	1	0	0	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
BLOOD DONATION	CIVIL HOSPITAL PATHANKOT	2	100
HIKING AND TREKKING	YOUTH SERVICES PUNJAB	2	7

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
swatch bharat	sarpanch of the village	say no to poly bags	2	10
NIC	Youth services	National	2	5

	punjab	integration camp		
National youth day	NSS	National youth day Seminar on women empowerment	2	60
Drug Deaddiction	NSS	International Anti Drug Day	2	60
Swatchta Rally	NSS	Swatchta Rally	2	100
SWATCHTA	NSS	one day camp at adopted village	2	100

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1961000	1971317

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
BIBLIO SOFT	Partially	1.0	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	19683	3753373	178	25275	19861	3778648
Reference Books	3370	178284	0	0	3370	178284
Journals	22	22219	0	4350	22	26569
CD & Video	279	0	11	0	290	0
Weeding (hard & soft)	647	20528	0	0	647	20528
Library Automation	1	24392	0	0	1	24392

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	112	5	1	1		6	1	1	1
Added									
Total	112	5	1	1	0	6	1	1	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1432484	1977878.5	2627500	4834576

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

College management has established systems and procedures for campus maintenance including both academic and physical facilities. There is a professional electrician to look after electricity problems. Even laboratories are well maintained. College library has a supporting staff, assistant librarian and two attendants. The cleanliness of each block of the college is maintained by sufficient number of sweepers. The botanical garden is honed by the gardener. There is a common room for the students with proper seating facilities. The students have the privilege to attend workshops conducted by various departments like music, computer, cosmetology and even Department of Fashion designing. The department of physical education is working efficiently for the needs of the players. The department has trained sports teachers.

<http://www.rrmkaryacollege.org/AllItemView.aspx?Type=Page&Id=40096>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	CONCESSIONS	121	389264
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited	Number of benefited	Number of students who	Number of students placed
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		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
2019	career counselling	100	11	0	11

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Organization Visited			DR. ALKA SARPAL HOSPITAL, SSM COLLEGE DINANGAR, AM COLLEGE , RRMK ARYA COLLEGE, OSTER INDIAN PVT. LTD., MARUTI SUZUKI , TATA MOTOR	50	11

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	BA	ARTS	GNDU CAMPUS	MA (ENG)
2018	1	BA	ARTS	SRPA AB COLLEGE	MA (ENG)
2018	2	BSC	ECONOMICS	SD COLLEGE	MSC(MATH)
2018	9	BA	ARTS	RRMK ARYA COLLEGE	MA (POL.SC.)
2018	13	BSC (FD)	FASHION DESIGNING	RRMK ARYA COLLEGE	MSC(FD)
2018	1	BA	ARTS	RRMK ARYA COLLEGE	MSC(FD)
2018	1	UGST	FASHION DESIGNING	RRMK ARYA COLLEGE	MSC(FD)

2018	1	BSC(FD)	FASHION DESIGNING	KMV COLLEGE , JALANDHAR	MSC(FD)
2018	4	BCOM	COMMERCE	GNDU CAMPUS	MCOM
2018	11	BCOM	COMMERCE	RRMK ARYA COLLEGE	MCOM
2018	12	BCA	COMPUTER SCIENCE	RRMK ARYA COLLEGE	MSC(CS)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS DAY	INSTITUTION	80
TEEJ FESTIVAL	INSTITUTION	50
PRIZE DISTRIBUTION AND FOUNDATION DAY	INSTITUTION	4
ANNUAL FUNCTION	INSTITUTION	50
TALENT HUNT	INSTITUTION	250

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institute has an active student council cell. This council consists of President, Vice President, class representative along with teaching faculty. This student council actively participates in all activities of the institute under the able guidance of the members of the council. This council acts as a mediator between the faculty and the students. The council provides an aid to the teaching faculties in academic as well as administrative activities, cocurricular activities and extracurricular activities throughout the semester. A well coordinated effort was visible during seminars and workshops like SVEEP, NSS. Through the tutorial group, the problems of the students are presented in front of the teaching faculty. The student council assists the teaching faculties who head various academic as well as administrative committees. The students represent the library committee. It is the students who provide articles for the college magazine. The student council sincerely propels the students to actively participate in various activities initiated by the

institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni association of RRMK Arya Mahila Mahavidyalaya is a registered association under the societies registration act (XXI of 1860) and as amended by Punjab amendment act 1957, The alumni association promotes the general welfare and effectiveness of college through strengthening the ties between former student stimulating the interest and activity of the alumni preserving and furthering the mission of this esteemed institution and actively participating in the development of the college. A minimal amount of Rs. 50 is for lifetime membership for the smooth functioning of the association. The office bearers were president, VP, General secretary, treasurer, PRO. All these office bearers hold their position for the term of two years. The office bearers work selflessly for the growth of the association. Regular meetings are organized in which agendas are presented which are approved by the president of the association.

5.4.2 – No. of enrolled Alumni:

86

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

4 Meetings 1 Activity

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

RRMK Arya Mahila Mahavidyalaya is a type of organisational structure in which daily operation and decision making responsibilities are delegated by the Management to the Principal and administrative staff within the organisation allowing the Management to focus on major decisions. Various committees like Student Redressal cell and Anti Ragging committee are working within the college premises for the smooth running of the organisation under the supervision of Dr. Sunita Dogra, Dr. Rupinderjeet Kaur, Mrs Paramjit Kaur, Mr. Tarun, Ms. Pallavi, Ms. Nisha. The Committee keeps a watch on the welfare of the students and restitute the morale of victimized students. Cultural committee, standing committee, Annual stock checking committee, Annual calendar, scrapbook and annual report committee, convocation committee, youth welfare committee, admission committee, academic function committee, house examination committee are working under the supervision of worthy Principal. Each committee has a committee incharge and members to run the organisation. The committee incharge coordinates and provides the fulcrum for different administrative activities of the department admissions, running of departmental societies, work load and time table. The committee incharge also participates in the appointment of guest, Adhoc and permanent faculty in the concerned department. The principal conducts meetings with the staff to adhere to the problems of the students and also take suggestions for the same. After this, the same suggestions are passed to the management.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	The college encourages the teachers to submit the research projects to various organizations. The college also organises seminar/ workshops/ conferences. The college invites various delegates to talk and interact with the students.
Library, ICT and Physical Infrastructure / Instrumentation	College has a well-equipped library enriched with 19701 books and 56 journals. College building has 31 rooms and 6 labs.
Admission of Students	Helpdesk provides proper guidance to the students to select subjects during their enrolment in the college. Career guidance cell helps the students to shape up their future in right direction. Students are guided to opt the subjects on the basis of their interest and usage in their professional lives.
Human Resource Management	Our institution takes sustained interest in recruitment and promotion aspects of its employees. The college being constituent of Guru Nanak Dev University follows all the rules and regulations of the university. The placement cell of the college explores the global trends in the employment opportunities in various sectors. Students have got good job opportunities in the various sectors of the society.
Industry Interaction / Collaboration	During the last three years, the students have got opportunities to work in various sectors like Garments industry, Ludhiana.
Curriculum Development	The curriculum is designed and developed by Guru Nanak Dev University Amritsar. On the basis of guidelines set by the University in its curriculum, the college carefully develops a wellplanned action plan for its effective implementation. The college gives weightage to academic and educational improvement and also encourages the students to participate in co curricular activities for overall personality development and growth. The college develops a structured and

	<p>effective implementation of curriculum through various means. Regular meetings of Head of Departments with their faculty facilitate strategies for effective curriculum delivery. All teaching departments develop academic lesson plans for coming academic years.</p>
Teaching and Learning	<p>College provides modern teaching aids like LCD projectors , well equipped laboratories, well stocked library with reading room and internet facility. College always encourages the students to participate in cocurricular activities. Departments of college hold academic activities time to time and expose the students to subject area experts from other institutions and sectors of society. College also provides various teachings materials to the teacher.</p>
Examination and Evaluation	<p>College conducts class tests , group discussions on regular basis to check the effectiveness of delivery of different topics of curriculum and to evaluate the progress of students. Terminal exams are also conducted on regular basis. Sufficient number of books, magazines, journals and periodicals are provided to students and teaching modules, softwares to teachers to enable them for effective delivery of curriculum and proper evaluation and development of students.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>The Institutions Vision and Mission is available on its website. All activities in the institute adhere the Vision and Mission of the Institutes Website is continuously updated with the upcoming events in the institution like examination schedule, admission deadline, technical sports and cultural activities. Also, after finishing every activity report and photographs are uploaded on the website.</p>
Administration	<p>Office maintains all student data related to their admission, Scholarship, Examination etc.</p>
Finance and Accounts	<p>Accounts record is maintained on Tally software.</p>
Student Admission and Support	<p>Guru Nanak Dev University offers online applications for admission. Students are able to fill online option form and</p>

can do confirmation of admission by freezing the institute option and reporting to admission cell. Institute also confirm student admission online. The admission related information is available on website of institute. The web link as given: <http://www.rrmkaryacollege.org/AllItemView.aspx?TypePageId40073>

Examination

All Examination Forms are filled online. Results are declared online on university website. Also, photo copy and revaluation applications are possible through online form filling.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
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EPF ,Gratuity Scheme	EPF, Gratuity, Loan facility	Student Insurance
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit is conducted by chartered Accountant every year.External Audit conducted by A G punjab finance department of punjab

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Periodical Inspection by GNDU Amritsar and Inspection by GNDU Amritsar before start of new course/subject	No	
Administrative	Yes	1. Internal Audit organization (Revenue Punjab) ii)Accountant General (Audit) Punjab	Yes	M/S V.B AggarwalCo.Chartered Accountants 31/32 Mohan Market Pathankot

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Every year once in semester parent teacher meet is organized. 2. Their feedback is taken to improve quality of education and other facility

6.5.3 – Development programmes for support staff (at least three)

nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Village Adoption Construction of Auditorium Construction of women hostel

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No

c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Village Adoption (Manwal)	15/07/2018	15/07/2018	15/07/2019	200
2019	Village Adoption (lamini)	01/06/2019	01/06/2019	30/12/2019	200

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
No Data Entered/Not Applicable !!!		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. wash cups and plates and discouraging disposable utensils in canteen.
2. purchase reusable water bottles and take it everywhere.
3. use of LED light bulbs.
4. discouraging packed food.
5. Discouraging polybags.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Tree Plantation: We at RRMK Arya Mahila Mahavidyalya try to make our students responsible citizens of the society. We try to develop environmental awareness in our students. For the accomplishment of this goal, every year we conduct the activity of tree plantations with the help of NSS(National Social Service) cell and other departments. **Arya Helping Hands:** The college has maintained an NGO -Arya Helping Hands to provide aid to the needy . **Free remedial Classes for students:** For academic improvement, the college with the help of its faculty members identifies slow learners and provides those students with the necessary help and guidance to help them overcome their problems, after identifying their areas of difficulty. The concept of remedial classes has helped the students to improve their learning skill and even helped them rectify their particular problem without paying any money.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In keeping with the vision of our founder Ram Rakha Mal Kalara ji and the institution, we aim to encourage the teachings of Vedic Culture and to spread the benefits of education to women as preached by Swami Dayanand Saraswati. Education is globally acknowledged as the most powerful means of empowering girls and protect them from the violation of their rights. College has always given priority to the education of underprivileged women to empower them. For this, there is an active Women's Cell run by senior teachers which prepares women to appear for the competitive examinations, after which they can qualify for various jobs and services. Taking a step towards women education can transform the life of women. The institution stresses on outreach programmes and inculcates in its students an awareness of the value of a holistic education and an empathy for the less privileged sections of society. Social service is a compulsory component for all the students. An active NSS organizes outreach programmes for the student community. Social services camps are frequently organised at convenient times. These activities provide a good opportunity for the students to develop the habit of doing social services. Tutorial classes once a week for students enable them to discern and make informed choices for life. The zeal with which the entire faculty of the institution headed by respect worthy Principal Ma'am work for the accomplishment of these objectives is highly commendable. The institution provides all the students a comprehensive preparation for life.

Provide the weblink of the institution

<http://www.rrmkaryacollege.org/AllItemView.aspx?Type=Page&Id=40096>

8.Future Plans of Actions for Next Academic Year

• Hitech wifi campus : The college aims at fully equipped WiFi facility. High - speed internet connectivity in the college will change the way the students learn. We at RRMK Arya Mahila Mahavidyalaya , Pathankot understand the imperative need of students and faculty for reliable internet connection to research and access valuable information. • More ICT enabled classrooms : We at RRMK Arya Mahila Mahavidyalaya plan to incorporate more ICT classrooms. These classrooms will help to inspire, teach and train educators to utilize upto date IT tools and techniques that facilitate the classroom teaching experience. More of ICT enabled classrooms will give the students a chance to be better learners, get updated with modern pedagogy of learning and be more learning oriented.